F.Y.I Cards (For Your Information)

FYI Cards are one of the school’s way of communicating with parents if their child has had to be spoken to and consequences enacted in regards to their behaviour. These cards are also used to inform parents if students are not wearing the full and correct school uniform.

F.Y.I. Card: Behaviour
(For Your Information)

Dear: ____________________________

This is a brief note to ensure that you get accurate information from me regarding your child. Please read and follow any steps that need to be taken in the future.

I would like to inform you that ____________________________ was timed out today as part of the behaviour management program. Level ________ (1 = Warming, 2 = Class time out, 3 = Office time out)

Behaviour:
1. ____________________________
2. ____________________________
3. ____________________________

Resolution:

__________________________________________

Action: □ Please be aware □ Please follow up with your child on the matter
         □ Feel free to contact me □ Please contact me regarding this matter

Teacher: ____________________________ Signed: ____________________________ Date: __________

Parent, please sign to acknowledge that you have read this message: ____________________________________________

F.Y.I. Card: Uniform
(For Your Information)

Dear: ____________________________

Please note that our staff has observed your child wearing the following recently and no note has been received:

□ Incorrect school hat  □ Incorrect jumper
□ Incorrect shorts  □ Jewellery: ____________________________
□ Other: ____________________________

Action: □ Please be aware □ Please follow up with your child on the matter
         □ Feel free to contact me □ Please contact me regarding this matter

Teacher: ____________________________ Signed: ____________________________ Date: __________

Parent, please sign to acknowledge that you have read this message: ____________________________________________

** Please note that the School Uniform Guidelines can be found in the Prospectus, on the School Bulletin Board under the main school building or with a new uniform order form.**