Diocese of Toowoomba

St Joseph’s Catholic Primary School Chinchilla Board Policy

Hire of School Facilities and Resources Policy

Rationale
St Joseph’s School acknowledges and supports community partnerships. Hiring out of school facilities and resources creates goodwill and generates a positive image of the school in the local community.

Values
Stewardship - The principal of stewardship requires the care of persons and the ownership, administration and use of temporal goods in accordance with the Gospel and the social teaching of the Church.

Policy Statement
In order to foster positive partnerships with the local community, St Joseph’s may lend or hire its resources and facilities to individuals and groups providing that in doing so it does not contradict the values of the school or affect the educational experiences and programmes offered as part of the daily operation of the school.

Consequences
- Decisions about the hire of school facilities and resources will be prioritised, in order, according to the following principles:
  1. School facilities and resources are to be used primarily for the scheduled educational experiences and programmes offered as part of the daily operation of the school.
  2. School facilities and resources may be offered to support:
     a) Extra curricular programmes provided as part of the school and through external providers.
     b) Community groups that engage students of the school.
  3. Community groups that have a direct connection with the school community.
  4. Not-for-profit organisations.
  5. Negotiated and approved commercial and private organisations.

- Individuals and Organisations hiring resources and/or facilities are to complete all applicable hire agreements and abide by the set conditions including taking out appropriate public liability insurance.
- Hiring fees will be set by the school board at the end of each calendar year for the following year.
- The Principal is empowered to negotiate variations in relation to the hiring fee when special circumstances exist.
- The Principal reserves the right not to hire facilities to groups or individuals whose values are in contradiction to those of the school.

Associated Documents
1. St Joseph’s Hall Hire Agreement

Date of Issue: November, 2016
Date of Review: November, 2019

Mrs Kylie Hutton  Mr Aaron Wells
St Joseph’s Catholic Primary School Board  St Joseph’s Catholic Primary School
Chairperson  Principal